Search Prospectus
Dean of the Cameron School of Business
The University of St. Thomas–Houston

The University of St. Thomas (UST) announces a national search for the position of Dean of the Cameron School of Business to begin employment in July 2019. As UST strives to increase enrollment and enhance its standing as a major institution of higher education, we seek a Dean who will ensure the delivery of quality programs and instruction, mission-focused faculty development, and help guide the strategic growth of the school while staying true to our distinctive mission.

UST prepares students for success in today’s dynamic landscape through a strong core curriculum, exceptionally talented and dedicated faculty, and innovative co-curricular programs. As an independent, coeducational private university committed to the liberal arts, UST enrolls more than 3,200 students (1,800 undergraduates and 1,400 graduates) who come from 34 states and 61 countries. We are Houston’s only Catholic university, an institution that welcomes students of all faiths and backgrounds. Our student body closely reflects the diversity of the city we serve and exemplifies the campus of tomorrow.

Located in the fourth largest city in America, UST spans almost 20 city blocks in the heart of Houston’s highly desirable Museum District/Innovation Corridor. The city is known for its fine and performing arts culture, leading medical and research facilities, a large port, winning sports teams and abundant professional opportunities. The campus is only minutes from the renowned Texas Medical Center, the largest in the world, of which UST is a member institution. The vibrant downtown area, with its many restaurants, theaters, concert halls and sports arenas, is also in close proximity.
**Academic Programs**

The Cameron School of Business offers six undergraduate majors and five graduate degrees: MBA (Master of Business Administration), MSA (Master of Science in Accounting), MSF (Mater of Science in Finance), MIB (Mater of International Business), and MCTM (Master of Clinical Translation Management) which was developed in collaboration with the Houston Methodist Research Institute. And Cameron School of Business offers two joint programs in collaboration with local academic institutions: the MHA/MBA with Texas Women’s University and the JD/MBA with South Texas College of Law. The CSB also collaborates with the other schools at UST by providing curricular support, serving on dissertation committees, and serving on multi-disciplinary advisory councils.

UST has five schools: the School of Arts and Sciences; the Peavy School of Nursing; the Cameron School of Business; the School of Theology at St. Mary’s Seminary; and the School of Education and Human Services. UST has four Centers for Excellence: Nesti Center for Faith and Culture, Center for International Studies, Center for Irish Studies and the Center for Thomistic Studies. The University is served by close to 350 dedicated faculty, the majority of whom are full-time, 42% are tenured, and 93% possess a terminal degree in their respective fields.

UST is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools and also holds accreditations from the Association of Theological Schools, the Commission on Collegiate Nursing Education and the American Chemical Society.

The Cameron School of Business is fully accredited by the AACSB and has industry association relationships and connections with organizations including, Greater Houston Business Ethics Roundtable, Business Ethics Forum, Texas State Board of Public Accountancy, Texas Society of Certified Public Accountants, Houston CPA Society, CFA Institute’s Houston Chapter and many more.

**Student Life**

UST offers a vibrant student life environment with approximately 90 campus organizations and hundreds of volunteer opportunities provided by campus ministries and other organizations. Although the majority of students commute, there are many programs to keep students engaged on campus. UST houses approximately 400 undergraduate and graduate students in four residence halls.

The University of St. Thomas is truly a shining light in the heart of Houston. Our students are proud of their choice of institution, with approximately 85 percent of students saying that they would choose UST again if they had to start their college careers over.

In the Cameron School of Business, student life is incredibly active. As part of the commitment of excellence to students, the CSB hosts multiple networking and professional development opportunities throughout the academic year. These events connect the Houston business community with the University of St. Thomas students, faculty, and alumni. The primary events offered by CSB are the Cameron Business Symposium, Celt Coffee Hours, Celts Exploring Businesses, and Career Day.

The CSB Alumni Board consists of business alumni from various graduating years. They help shape different initiatives at CSB and work closely with CSB on programs such as the Alumni Mentorship program, Alumni Week, and the annual alumni social Rock the Block. More than 250 alumni and students, and current and retired faculty join together for this social event.

The CSB Advisory Board connects the school with dynamic and high-profile guest speakers as well as work closely with the CSB Dean on initiatives and partnerships that grow the school’s network and awareness to different external organizations.
**Basilian Fathers**

The Basilian Fathers, the priests of the Congregation of St. Basil, with the collaboration of the Diocese of Houston established the University of St. Thomas. They are committed to the University of St. Thomas where they remain closely engaged. They serve as faculty members, administrators and members of the Board of Directors. A teaching order, the Basilian Fathers promote education with the values of goodness, discipline and knowledge. They care about the whole person, the soul and the intellect. These are the hallmarks of a Basilian Catholic education.

**Athletics**

UST provides resources and leadership necessary for student-athletes to succeed on the playing field and in the classroom. The University is a part of the National Association of Intercollegiate Athletics Red River Conference in soccer, basketball, golf and volleyball, and has recently developed cross-country teams.

**The Campus and Neighborhood**

The University of St. Thomas is in what is considered by many to be the most beautiful part of Houston, the Montrose. We are literally surrounded by the best shopping, restaurants, music, and art that the city has to offer. Our centrally located campus features renowned architecture, and many of the University’s departments have offices in quaint early- and mid-20th century homes and cottages that have been preserved to maintain the neighborhood feel for which UST is known. Several campus buildings are historically significant, including the Link-Lee Mansion, once the largest home in Houston. The mansion now houses the offices of the president and vice presidents, and serves as a gathering place for campus events, meetings and luncheons. A fundraising effort is underway to support the restoration and ongoing maintenance of this historic gem. The Hughes House, the childhood home of the late business tycoon, Howard Hughes, is also located on the UST campus, and serves as offices for the Department of Theology.

**Governance**

UST has a 40-member Board of Directors that meets four times a year. According to the bylaws, one-third of the Board must be either Basilian Fathers or Basilian appointees. The remaining board members are a representation of Houston’s business, medical, philanthropic, and cultural interests. The Board is chaired by Herbert P. Edmundson, Jr. ’69, M.D, Ph.D. who began his term in July 2014. Dr. Edmundson is the first alumnus to be named chair of the UST Board of Directors.
Dean of the Cameron School of Business

The Cameron School of Business is devoted to business administration, marketing, accounting, finance, economics and international business. The school also has a nationally recognized Master in Clinical Translation Management. The Dean's primary responsibilities focus on stewardship of the school's academic performance. The Dean will also serve as the catalyst to carry forward the mission of the University, to increase enrollment, to build and cultivate effective partnerships with surrounding business communities and nonprofit organizations, and to ensure compliance with the accreditations.

Stewardship and Strategic Role Functions

1. Support the school's strategic and operational priorities and integrate these into the school's academic mission and planning processes.
2. Help guide strategic development, implementation and evaluation of the school's academic programs to ensure alignment.
3. Facilitate the conditions and relationships that support creativity, innovation and formation of learning communities.
4. Support faculty and staff development, at both the individual level and that of learning communities.

Support/Oversight Functions: Faculty and Department Chair

1. Inspire conditions that facilitate strategic and operational effectiveness of all faculty.
2. Facilitate the development and implementation of plans and resource distribution for faculty engagement in scholarship.
3. Create, implement and evaluate processes and procedures essential to an effective collaborative academic enterprise.

Support/Oversight Functions: Academic Programs

1. Collaborate with deans, faculty, staff, and other colleagues in Finance, Enrollment Management, Student Affairs, Institutional Advancement, Marketing, and Human Resources to develop and support programs that contribute to sustainable growth and high quality learning outcomes.
2. Oversee the development and orientation of department chairs.
3. Facilitate growth and enhancement of academic programs (both online and face-to-face) through support for sponsored research, grants and partnerships.
**Academic Leadership**

1. Provide academic leadership at the university level.
2. Assure that academic program reports and proposals presented to the Vice President for Academic Affairs meet appropriate quality standards to support effective review, decision-making and implementation.

**Administrative and Regulatory Functions:**

1. Facilitate the work of department chairs and other staff to ensure the school’s goals and objectives are met, including enrollment and student retention goals.
2. Oversee resource acquisition and the school’s budget management.
3. Assure compliance with regulatory requirement and reporting associated with SACSCOC and AACSB.
4. Assure due compliance and consistency in applying policies relevant to the school’s faculty and academic mission.

**Qualifications:**

Education—Terminal degree in a field represented in the Cameron School of Business with a solid reputation for excellence and scholarly achievement.

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**CAMERON BUSINESS SYMPOSIUM – Guest Speaker**

Andreas Widmer, Director of Cioccia Center for Entrepreneurship at the Catholic University of America
Experience and Other Attributes:

- Minimum of seven years of experience in the classroom as an instructor plus five years of senior-level administrative experience.
- Exhibits a deep understanding of and respect for the importance of liberal arts as the foundation for quality professional education.
- Proven ability to inspire, collaborate and negotiate with diverse and sometimes competing constituencies. The individual must be a person who can lead and inspire the faculty to new levels of engagement to champion creativity and innovation.
- Demonstrate a high degree of knowledge in accreditation with SACS-COC and AACSB.
- An experienced leader with a clear, focused commitment to teaching, learning and academic excellence to promote student success.
- A seasoned professional experienced in governance and committed to fostering cohesion and collaboration.
- Demonstrated knowledge, skills, and abilities in academic administration including regulations, laws, and other general related policies.
- Demonstrated record of fiscal responsibility and accountability with a high degree of financial acumen.
- Strong collegial leadership qualities demonstrated as ability to recruit and build a strong faculty.
- Recognized as having academic vision with attention to the future of higher education and emerging trends.
- Exhibits an appreciation for and provides leadership to the school on diversity and inclusion among students, faculty and staff.
- Be viewed as highly ethical, trustworthy, credible and respectful of diverse views and opinions and as someone who is known for building consensus and being a good listener.
- Highly effective communication skills, both verbally and in writing.
- Must be an active member in good standing in the Roman Catholic Church and demonstrate a comprehensive understanding of Ex Corde Ecclesiae.

To apply for this position, please send a comprehensive cover letter, complete CV, and five (5) professional references to: DeanCSB@stthom.edu

University of St. Thomas
Houston

Applicants will be reviewed beginning immediately and will be accepted until the position is filled.

The University of St. Thomas is an Equal Opportunity Employer

CAREER DAY
Student with Paul Hains, Representative from Schlumberger