

METRO FIRE RECRUITMENT & TESTING CONSORTIUM



Overview

The Metro Fire Recruitment & Testing Consortium (MFTC) was created in 2014 for the purpose of creating efficiencies for member agencies and applicants during the initial screening process for the position of entry-level firefighter EMT, AEMT, firefighter paramedic and paramedic.

Each year the MFTC administers a written and physical ability test and the results of which are used to establish a list of qualified applicants for further consideration by a Member Agency (“Member”). To be considered for volunteer, part-time employment, or full-time employment with a Member, candidates must register with the MFTC and successfully complete the written exam and if applicable, physical ability test.

Member Agencies: The preliminary testing process for the following agencies is conducted by the MFTC:

- Bluffdale City Fire Department
- Murray City Fire Department
- Sandy City Fire Department
- South Jordan City Fire Department
- South Salt Lake Fire Department
- West Jordan City Fire Department
- West Valley City Fire Department

Key Dates for 2015 Testing (Mountain Standard Time):

- Registration Deadline: September 18, 2015, 11:59 p.m.
- Refund Deadline: September 18, 2015, 11:59 p.m.
- Written Test: September 26, 2015, 8:00 a.m.
- Notification of Eligibility for CPAT: October 1, 2015, 5:00 p.m. (on or before)
- CPAT Orientation: October 3, 2015, 8:00 a.m. – 10:00 a.m. (UVU Emergency Services)
October 6, 2015, 5:00 p.m. – 7:00 p.m. (UVU Emergency Services)
- CPAT: October 10, 2015, register for assigned time on Eventbrite (UVU Emergency Services)

Minimum Requirements to Test: The minimum qualifications to participate in the test include:

- Registered with the MFTC;
- At least 18 years of age at the time of the written test;
- High school diploma or GED;
- Valid driver license;
- Have or currently in a Firefighter II Training/Certification program (not required for paramedic only positions);
- Have or currently in an Emergency Medical Technician Training/Certification program.

Written Test

A validated entry-level pre-employment written exam is administered to candidates. This test is intended to assist the Members with measuring a variety of knowledge, skills, abilities and personal characteristics of candidates such as: reading ability, mathematical reasoning, interpersonal skills, teamwork, commitment, honesty, integrity, emotional stability, thoroughness, attention to detail, commitment and devotion, following orders or instructions, performing duties with others or independently, and overall job performance.

An on-line registration process is used for the written test; the vendor used by the MFTC to coordinate the registration and collect the written test fee is Eventbrite (www.metrofiretest.eventbrite.com). You must pre-register with Eventbrite to participate in the written test. **Eventbrite registration will open on August 3, 2015. The registration deadline is September 18, 2015 at 11:59 p.m.**

The written test will be held at Murray High School (5440 South State Street, Murray, Utah) on September 26, 2015. Registration begins at 8:00 a.m. and the test will begin at 9:00 a.m. Each candidate must bring a valid driver's license to the test. Candidates arriving after 8:50 a.m., or who do not bring a valid ID to the test, will not be permitted to test.

A written test fee of \$40.00 is required to be paid to Eventbrite at the time of registration. Refunds are processed by Eventbrite and the written test fee is non-refundable after 11:59 p.m. on September 18, 2015.

Following the written exam a cut-off score will be established by the MFTC. Candidates that pass all sections of the written test and meet the cut-off score requirement will move on to participate in the "Candidate Physical Ability Test (CPAT).

Candidate Physical Ability Test (CPAT)

The CPAT is used by the MFTC as an initial evaluation of an individuals' physical ability to perform the essential job functions. The CPAT and orientations will be held at UVU Emergency Services (3131 Mike Jense Parkway, Provo, Utah).

Candidates who have been notified of passing the written test and are moving on to the CPAT will register through EventBrite, pay the required \$35.00 fee and choose a test time. The CPAT is scheduled for October 10, 2015. Candidates must bring a valid driver's license to the CPAT. Please arrive a few minutes before your scheduled time. The CPAT is a pass/fail test.

Prior to the CPAT test date two optional CPAT orientations will be conducted. **Orientations are scheduled for October 3, 2015, 8:00 - 10:00 a.m. and October 6, 2015, 5:00 - 7:00 p.m.** Participation in the CPAT orientation is optional and there is a fee of \$10.00. Due to the limited time available, participation in the CPAT orientation is limited to those candidates invited to participate in the CPAT.

The MFTC will also accept a CPAT test certificate that has been administered by an IAFF licensed agency within 90 days prior to the scheduled MFTC written test on September 26, 2015. Certificate must be presented **at the time of the written test.**

What Happens Next

Following the aforementioned testing, a list of eligible candidates will be established and made available to the Members. It is anticipated the eligibility list will remain active until October 1, 2016.

As needed, Members will invite candidates to complete a City/Department specific job application and participate in Department specific testing or evaluation. A Department may choose to limit the number of candidates invited to participate in their selection process.

Once a candidate accepts a full-time job offer by a Member, his/her name will be removed from the eligibility list. This means once a candidate accepts a full-time position from a Member, the candidate must retest to be considered by other Members. This does not apply to volunteer and part-time positions.

Successful completion of the testing process does not constitute an offer of employment.

Notifications to candidates will generally be sent by email. It is the responsibility of each candidate to keep contact information up-to-date during the eligibility period of the list. To update your contact information please contact Debbie Lyman at dlyman@sjc.utah.gov or (801) 254-3742 and reference the MFTC on all correspondence.

